



Recommendation Form for Referee

Section 1 - To be completed by applicant:

Name of Applicant:	Last	First
Proposed Museum/Art Institution for Fellowship:		
Language of Destinated Country:		

Section 2 - To be completed by the referee:

Name of referee:	Last	First
Title/Position:		
Institution:		
Address:		
Telephone Number:	E-mail Address:	

1. How long have you known the applicant?

2. In what capacity are you familiar with the applicant's education and/or professional background?

3. How do you feel the applicant rates in the following categories:

	Excellent	Good	Average	Poor	Unable to judge
Professional job knowledge					
Research skills					
Knowledge of language of destined country					
Adaptability and perseverance					
Judgement					
Communication and cooperation					

4. Summary. Please indicate your overall recommendation.

- Highly recommended
 Recommend
 Recommend with reservation
 Do not recommend

5. Please provide a written evaluation which may be of assistance in assessing the applicant. Attach a separate sheet if necessary.

Signature

Referee's signature: _____

Date: _____

This form should be sent directly to the J. S. Lee Memorial Fellowship Programme office from the referee, or in a sealed envelope and send by the applicant **on or before Tuesday 31 January 2012**. Please mail to: **"The J. S. Lee Memorial Fellowship Programme", 1401C, Caroline Centre, 28 Yun Ping Road, Hong Kong.**